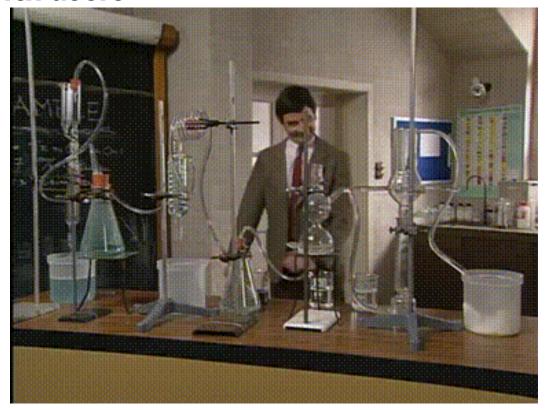
"The best tool for resolving disputes within a design team, for making design decisions based on data rather than opinion, is sitting next to someone who is a real person who wants to accomplish something as they use your design to do it."

--Dana Chisnell, US Digital Service



(Not Rocket Science)

Five Steps to Usability

- 1. Grab a human.
- 2. Set up to **see their screen** and hear them talk
- 3. Ask what they expect from the service.
- 4. Have them actually try it and narrate for you
- 5. Zip your lip and take notes

Recruitment: Who is a good human to test with?

More Reliable results

- Team members.
- Friends, not on your team.
- People who fits your demographics.
- Target customers with recent experience in the problem space.
- Target customers with current needs.
- Target customer with a need <u>this hour</u>.

Useful phrases: The Approach

- Hi, would you like to participate in a short study today to improve the City's customer service?
- I can offer you a \$10 gift card for your help today.
- It won't take more than 20 minutes.

Useful phrases: Instructions

- This isn't a test of you, it's a test of the system. There are no right or wrong answers.
- Positive and negative feedback is equally valuable
- Nothing you say is going to hurt my feelings
- Act as you would normally. One little thing I'd like you to do differently is talk aloud as you use this today
- Don't be offended if I don't answer your questions directly

Useful phrases: What you're **allowed to say** during a user test

- Hmmm..Mmmmhhhhhmmmm
- Uh huh
- Sure, I hear you
- Ok. If I weren't here, what would you do next?
- You're doing great.
- DO NOT ASK LEADING QUESTIONS

Except for when you want to **probe:**

- "Can you tell me a little more about that?"
- "When you did X a minute ago, can you tell me how you made that choice?"
- "Talk me through what happened there."

Pro tips:

- Watch what they do, more than what they say
- Ask people to talk through what they're thinking/experiencing throughout
- Looks for pauses in action
- Identify things that trigger behaviors
- 'Work arounds' or adaptations when things aren't working
- Body language

After every user test:

- 1-sentence description of the person (age, gender, ethnicity, occupation, neighborhood)
- #1 surprise (if applicable)
- Summary of 2-3 things they said
- Feedback on the service
 - Before (expectations from the service)
 - During (feedback on content and transaction)

7

Test with users



Name: Adrianna

Service: Pothole Damage Claim

Takeaways:

→ "I prefer doing things on my phone."

→ "Streets and Sanitation Dept? What's sanitation got to do with potholes? Why are they telling me that"

→ "Oh, so I'm not eligible... Well you better be glad I didn't do that paperwork."



Name: Stephanie

Service: Start Water & Sewer Service

Takeaways:

→ "I wish you had told me this is actually easier to do on mobile " (in reference to uploading versus taking a picture of her driver's license.



Name: Rosalynn

Service: Enroll in EZ Pay

Takeaways:

→ "This is great. Paying my water bill is one of only a handful of things I still have to use a check for"

→ "Paper statements? Why can't I just get my bill online too"

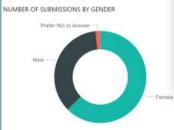
→ Next Step: Add signing up for eservices as next step in submission

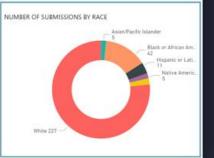


CUT GROUP

CUT GROUP SIGN UP | DEMOGRAPHICS









After every user test:

- 1-sentence description of the person (age, gender, ethnicity, occupation, neighborhood)
- #1 surprise (if applicable)
- Summary of 2-3 things they said
- Feedback on the service
 - Before (expectations from the service)
 - During (feedback on content and transaction)
 - After (success? how satisfied?)

Old process

- 1. Policy
- 2. Process
- 3. System
- 4. Users
- 5. Stasis



New Process

- 1. Users
- 2. Service (re)design
- 3. System development
- 4. Policy check
- 5. Feedback

Angles of Persuasion

- → Customer Service
- → Self Service
- **→**\$\$\$\$\$
- → Professional development
- **→**Trust
- → Underserved/ Social Justice

Persuasion (aka how to win)

- → Find your penguin
- →Involve everyone in research
- →Beware the 'swoop and poop'.
- → Never miss a chance to concisely reiterate your vision and goal.
- → Make scheduling work for you.